

## May 5, 2010 Kiwanis Club of Camarillo Board Meeting Minutes

**Call to Order:** 7:02 pm

**Attending:** Don Medley, Linda Thayer-Gaboury, Bob Gaboury, Allen Paul-Grizzard, Walt Metcalf, Joe Dilibert, Anne Zachry, Cecilia Rexford, Ron Shively

**Guests:** Ted Williams

**Minutes approved:** Minutes approved as published on the web. Moved by Cecilia and seconded by Joe. Passed

### **Treasurer's Report (Bob):**

*Administrative Account: Income = \$1339.50 Disbursements = \$712.87 Ending Balance = \$4380.12*

### **Business:**

#### **Lt. Governor Installation Update:**

Don reported that he's still working on coming up with a date for this event. There are a lot of other events taking place in September and October 2010 and he's having some challenges in finding a date/time that will work. He's considering having a barbeque but that format doesn't necessarily lend itself to giving out awards, swearing in officers, etc. He will have more information at the next board meeting.

#### **Cecilia's Installation Update:**

The event is set for September 11, 2010 at the Lemonwood Mobile Home Park in Ventura. The time has not been set, but is likely to be around 6pm. The same caterer that has been used before will be used again and Cecilia needs to meet with them to set the menu. Sergio and Irish John will be in attendance, but other district and division officials invited have prior commitments and will not be in attendance. Information regarding the menu and pricing will be forthcoming once Cecilia has done the planning with the caterers.

#### **Gift for Sergio (Don):**

Don reported that after speaking with Walt Metcalf and Orlean Bowers, former Lt. Governors, that it is customary for the clubs to get together and buy a gift for the out-going Lt. Governor. Don has calculated that if all the clubs in Division 42 chip in \$34 apiece, there will be enough to purchase a lifetime membership in Cal-Nev-Ha, which is the gift customarily given. Don has already contacted the other clubs in the Division and has received in two checks so far. He anticipates covering any shortages resulting from clubs not paying their \$34 share from the Lt. Governor's budget once he assumes the Lt. Governor position in October.

Ron Shively moved that the Kiwanis Club of Camarillo contribute \$34 towards Sergio's gift as the outgoing Lt. Governor; Cecilia seconded the motion; motion passed.

#### **DCM Update:**

The DCM is set for May 13, 2010 at 6pm. It will be held at Food Share. Tours will be provided to attendees unfamiliar with Food Share's endeavors. Marge is getting the food but will need help with preparations. The meal will be lasagna, salad, garlic bread, and cookies. Food Share will provide the coffee but the club will need to provide sodas, water, and ice. Tables and chairs are available from Food Share.

#### **SLP Reports:**

##### **Kiwins (Anne) – Installation dinner –update:**

Anne reported that due to frequent lock-downs of the Ventura Youth Correctional Facility due to fights breaking out among the incarcerated youth, primarily the new male population, the Kiwins meetings have frequently been cancelled. Additionally, staff at the facility have been non-responsive to her attempts to confirm Kiwin meeting times, failing to reply to emails or return phone calls.

Anne reported that she does not have time to make repeated attempts to track down staff at the facility to determine if the meetings continue to be on calendar. She has made trips out to facility on several occasions only to be told upon arriving that Kiwins has been cancelled for the day. As for the installation

dinner, many of the girls in the club are up for parole in June 2010, which means that another change of officers will occur soon. At this point, it doesn't make sense to hold an installation dinner now if the officers are just going to change again in a month. She reported that Kiwins go dark during the summer months, so it looks like the installation dinner will now not be held until Fall 2010. In the meantime, Anne will find out if there is an age limit on how young visitors may be for the installation dinner once it is held.

**Kiwins (Cecilia) –**

Cecilia reported that the Kiwins at Camarillo High School are going well. For the first time, we have a Governor at Camarillo High School, in addition to a Lt. Governor.

**Builder's Clubs:**

**Las Colinas (Linda) –** Linda reported that the club is winding down for the year. Their last business meeting will be May 6, 2010. They will have a party on May 20, 2010, which is the last time they will get together before school lets out for the year on June 4, 2010. At this point, the kids are planning their donation to the RAIN Project for the fall out of the funds they raised this year.

**Los Primeros (Susan) –** Susan was not in attendance to report on this club in person, but it was reported by Don that she has been working with this club to coordinate nominations for next year's board.

**Aktion Club: (Cecilia) –**

Cecilia reported that this club is going well. About 30 to 40 participants show up at the meetings on average. She did advise that she needs someone else to volunteer to help out with this club, particularly when she can't attend. Because the meetings are hosted by ARC, when an advisor is not present from our club, the ARC staff tend to decide what the Aktion Club members will do without going through the proper board procedures and have the Aktion Club members perform tasks assigned by ARC under the auspices of the Aktion Club rather than have the Aktion Club determine what tasks it will perform as a club.

**Adjourn:** 7:43 pm. Moved by Bobby, seconded by Cecilia. Passed

## May 5, 2010 Kiwanis Club of Camarillo Foundation Board Meeting Minutes

**Call to Order:** 7:44 pm

**Attending:** Don Medley, Bob Gaboury, Joe Dilibert, Allen Grizzard-Paul, Linda Thayer-Gaboury, Walt Metcalf, Anne Zachry, Cecilia Rexford, Ron Shively

**Guests:** Ted Williams

**Minutes approved:** Minutes approved as published on the web. Moved by Cecilia and seconded by Ron. Passed

### **Treasurer's Report (Bob):**

*Foundation Account: Income = \$7123.00 Disbursements = \$ 3425.25 Ending Balance = \$15,518.78*

### **Business:**

#### **Lars Johnson – (Don):**

Don explained that Lars Johnson, John Muller's partner at Johnson Muller Architects, has always helped out every year at the 5K/10K race even though he's not a member of the club, and that we should do something nice as a way of saying "Thanks." It had been suggested that we give Lars \$100 to reimburse him for the use of his truck at the race, but it was reported back to us by John that Lars would be happy with \$50 or \$60 to take his wife out to dinner. The board discussed possibly giving him a certificate of appreciation or plaque of some kind, as well.

Cecilia moved to give Lars a small engraved plaque expressing the club's appreciate plus a gift card for \$60 as a thank you; Linda seconded the motion. Passed.

#### **Food Share Donation – (Don):**

This donation was already budgeted for \$500. Bobby will write out a check and give it to Don so that he can present it at Food Share at the DCM on May 13, 2010.

#### **Reimbursements to Cecilia for Kiwins-Related Expenses (Cecilia):**

At the last meeting, the board had agreed to give Cecilia \$40 to help cover transportation costs associated with her Kiwins activities, which she would support with proper documentation. However, upon calculating her mileage for April 2010, she came to realize that \$40 was not enough, though April was unusual in that she had more events than normal to attend. Allen moved that the foundation reimburse Cecilia for her Kiwins-related mileage in the amount of \$100 for the month of April 2010; Walt seconded. The motion passed with Cecilia abstaining from voting.

Don advised that when he attends Lt. Governor training, he's going to see what he can do to secure funding from District or Division for these types of expenses.

#### **Scholarships for KPS4Parents Workshop (Anne):**

Anne reported that the non-profit organization that she works for, KPS4Parents, will be conducting a workshop on May 15, 2010 for parents and educators on how to properly format IEP goals for special education students, but that she has received feedback from people interested in attending that they can't afford the \$20 per person or \$35 per couple fees to attend the event.

She reported that KPS4Parents was seeking donations to cover scholarships for people who can't afford the fees to attend but still wish to receive the training. She advised that any scholarships that are not used for the May 15, 2010 event will be rolled over to be used for the next workshop that KPS4Parents conducts and that the participation fees charged cover the costs of putting on the event, including time and materials.

Ron moved that the foundation donate \$200 to KPS4Parents to fund scholarships for the event and that the members of the club be asked to make personal donations back to the foundation to cover this donation; Walt seconded the motion. The motion passed with Anne abstaining from voting.

**Fundraisers:**

**5K-10K (Final) –**

Don and Bobby reported that the final calculations on the funds raised from the race exceeded \$8000.

**Night at the Races – (Ted):**

Ted explained how Night at the Races works and showed the board the materials that would be used if the foundation chose to hold this fundraising event. The Boys and Girls Club in Camarillo would be the location where the event would be held. A 50/50 raffle could also be held as an additional fundraiser at the event, though the foundation may need to get a permit from the city for the raffle. The event must be held on a Saturday night in order to be successful. We would split the net proceeds from the event 50/50 with the Boys and Girls Club.

Ron moved that we hold a Night at the Races, selling the tickets for \$30 each and splitting the net profit 50/50 with the Boys and Girls Club of Camarillo, with the date of the event to be determined at a later date by a committee charged with the responsibility of scheduling the event; Cecilia seconded the motion, which passed. Ted and Joe will co-chair the Night at the Races committee.

**Camarillo's Got Talent – (Don):**

Don advised that the folks from Camarillo's Got Talent presented to the club and many club members are already enthusiastically supporting the event, which will raise funds for cots for local emergency disaster relief centers operated by the Red Cross. More information about the program can be found at <http://camarilogottalent.com>. Walt moved that our club support this event and promote it so that local people with talent will audition; Cecilia seconded the motion, which passed.

**Skip a meal – (Bob):**

This item pertains to the budgeted donation for children with cleft lip and palette disorders, which Bobby has already sent in.

**Adjourn:** 9:00 pm. Moved by Linda, seconded by Cecilia. Passed.